



# Casual Relief Teach

POSITION DESCRIPTION

**POSITION**

**Casual Relief Teacher: Junior or Senior School**

**AWARD**

Girton Grammar Enterprise Agreement 2022  
Educational Services Casual



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From time to time, the CRT will be required to undertake other duties, as directed by the Deputy Head of Junior





## CHILD SAFETY

Girton Grammar School is committed to promoting child safety, children's wellbeing and protecting children from abuse. Ministerial Order 1359 requires the School to implement child safety standards and to accommodate and take the needs of all children into account when creating a child safe environment. All staff must comply with the School's child safety policies and related policies and procedures, uphold the overarching principles and values set out, and take all reasonable steps to promote the safety of children. All employees at Girton Grammar School are required to:

- x Have a current Working with Children's Check or VIT registration
- x Complete all mandatory reporting training and education about Child safety
- x Adhere to the Schools Child Protection Policies and Procedures
- x Report suspected cases of child abuse in accordance with school policy

## OCCUPATIONAL HEALTH AND SAFETY (OHS)

Workplace health and safety is the responsibility of all staff. All staff are responsible and accountable for:

- x Demonstrating a full awareness of work health and safety issues and School OHS instructions, policies and procedures including, but not limited to, any first aid or emergency procedures and ensuring compliance with these
- x Assuming allocated roles in the School's emergency response or occupational health and safety structures
- x Taking reasonable care of their own health and safety and the health and safety of others who may be affected by their acts or omissions
- x Promoting a safe work environment by raising OHS issues in a timely, constructive and solution orientated manner with a Manager or the OHS Committee.
- x Immediately reporting any Notifiable Incident or any identified health and safety matter via the appropriate channels

## COVID-19 SAFETY

Girton Grammar School is committed to the health and safety of its staff, students and broader school community, which includes preventing the spread of diseases such as COVID-19 on campus and amongst members of the school community. In accordance with our commitment to minimising the risk of COVID-19 transmission, all staff are



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[Strategic Plan 2023-2028](#)  
[Mission and Values document](#)  
[Child Safety Policy](#)

## APPROVAL

<b>Developed by HR</b>	November 2022	<b>Next Review</b>	March 2024
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